
Fort Bend Seniors Meals on Wheels & Much, Much More!
Regular Board Meeting
Thursday, December 20, 2012
Conference Call

Call to Order

Chairman David Vasquez called the meeting to order at approximately 9:00 a.m.

Members and Staff Present

Board Members: Chairman, David Vasquez; Vice Chairman, Randy Briones; Secretary, Ray Aguilar; Assistant Secretary, Rick Forlano; Namita Asthana, Eric Robbins, and Nicole Volek

Staff: Manuela Arroyos, Angelica Martinez, and Liz Toomey

2013 Budget

All board members were emailed a copy of the 2013 Budget for review. Director of Finance, Liz Toomey began the discussion with the income and expenses. She informed the board that the budget was very similar to the current 2012 budget, with increases to grants and special events and reductions to expenses.

Board members were given the opportunity to ask questions regarding the different accounts within income and expenses. One item discussed was salaries—which increased due to proposed performance bonuses, full staff for entire year, and less than \$7,000 in raises. Also, Benefits were forecasted on enrollment participation, not full staff participation. The board stressed decreasing expenses in all areas if possible, especially in mileage reimbursements. There was also discussion regarding grants and fundraising. The CEO explained to the board that the development department has created a development plan, which includes the Director of Development, Grant Writer, and Director of Volunteers, to increase funding on a monthly basis—and stressed the need for sponsorships and partnerships.

With no further discussion or questions, a motion was made by Assistant Secretary, Rick Forlano to approve the 2013 budget as presented. The motion was seconded by Vice Chairman, Randy Briones, and with no further discussion, the motion passed.

Closing

Paul Friesen and Russell Sander were not able to participate in the conference call due to business; however, both board members cast their approval for the 2013 budget via email.

*Respectfully Submitted,
Angelica Martinez*

Ray Aguilar, FBS Board Secretary